



Tuition Payment Agreement 2019-20

IMPORTANT: This form must be completed and returned as part of the registration and tuition assistance process. Tuition assistance will not be awarded if this form is not received, along with our registration forms.

We are looking forward to an exciting 2019-20 school year, and having your child(ren) be part of the Conn-Area Catholic School Family.

Please list all children Pre-Kindergarten thru 6th grades.

CHILD'S NAME	Indicate Grade (PreK -6 th)

I/We agree to pay Conn-Area Catholic School the tuition and all fees for the attendance of my/our child(ren) as established by the school for the 2019-20 school year. A **\$100 (PreK-6th)** non-refundable/tuition applicable registration fee is required at the time of registration. I/We elect to pay the tuition and costs as follows:

Please mark payment method desired:

- _____ Option 1: One lump sum payment by August 1, 2019.
- _____ Option 2: Two equal payments – First payment due by August 1, 2019 and the second payment due by January 15, 2020.
- _____ Option 3: Monthly payment plan on FACTS that will bring the balance to zero by May 20, 2020 or earlier in the school year. Payments budgeted over 10 to 11 months beginning in July or August. Payments can be made on either the 5th or 20th of the month. FACTS Management charges an annual fee of \$40 per agreement. This fee is your responsibility and will be scheduled by FACTS to be deducted from your bank account when you finalize your payment agreement online.

Note: Cash will not be accepted as payment

Please Note: Absolutely no payment arrangements other than those noted above will be accepted for the 2019-20 school year. All payment arrangements must be finalized prior to August 1, 2019. CACS will not do any monthly billing. One of the above options must be chosen for payment.

I/We further agree that all payments will be paid when due. Should I/we be late in payment, I/we understand that the following process will be followed:

- a) The parents/guardians will be notified in writing of the payment not being received.
- b) The parents/guardians will be given 20 calendar days to bring the account to current status or meet with school administration to have an adjusted payment contract approved (not a guarantee).
- c) If the account is not brought to current status, or an adjusted payment contract is not agreed upon and approved by school administration, the student enrollment will cease at the end of the current quarter or earlier depending on the amount of debt accrued.

I/We agree to pay all amounts due under this contract. If another person is responsible to pay any part of the amount due for the child(ren) above, and she/he fails to pay when due, I/we agree to pay all amounts due immediately upon notification by the school.

I/We agree to pay for the entire semester if the child(ren) leave before that semester is completed.

I/We further agree to abide by the Conn-Area Catholic School student-parent handbook and understand that if my/our child(ren) violates any portion of the student-parent handbook and/or is removed or expelled from Conn-Area Catholic School for any reason consistent with the student-parent handbook, then I/we are not entitled to a proportionate refund of tuition. In addition, I/we understand that I/we may still be legally responsible for paying any tuition owed at the time our/my child(ren) stopped attending Conn-Area Catholic School.

I/we further agree to be legally responsible for paying the tuition described above within the timeframes described above. I/We understand that Conn-Area Catholic School may take any action available and consistent with applicable law in order to collect unpaid tuition owed by me/us including but not limited to withholding academic transcripts.

I/We have read and understood all of the terms and conditions contained in this agreement, and I/we agree to be legally bound by those terms and conditions.

Parent/Guardian 1 Date

Parent/Guardian 2 Date

Mailing Address

Mailing Address
(if different from parent/guardian 1)

Telephone

Telephone
(if different from parent/guardian 1)